

TASK ORDER MILESTONE SCHEDULE

Strategic Contracting Branch

Contract Vehicle:

TORP Number:

Title:

MILESTONE		TARGET DATE	COMPLETED DATE
Pre-solicitation Phase			
1	Acquisition Plan completed		
2	Acquisition Plan approved		
3	TORP documents prepared		
4	TORP documents submitted		
5	TORP documents released		
Solicitation Phase			
6	Questions deadline		
7	Q&A completed		
8	Q&A submitted		
9	Release of Q&A		
10	Proposal deadline		
Evaluation Phase			
11	Evaluation completed		
12	SRD completed		
13	TEP Report completed		
14	SRD and TEP Report submitted		
Award Phase			
15	Award document prepared		
16	Award submitted		
17	Award released to the winning vendor		